

### Office of the City Manager

City of Dublin 5200 Emerald Parkway • Dublin, OH 43017-1090 Phone: 614-410-4400 • Fax: 614-410-4490



To: Members of Dublin City Council

From: Dana L. McDaniel, City Manager

Date: December 3, 2015

**Initiated** Angel L. Mumma, Director of Finance

By: Bryan K. Thurman, Tax Manager

Re: Hotel/Motel Tax Grant Recommendations

## **Background**

The Finance Committee met on Monday, November 30, 2015 to review 2016 Hotel/Motel Tax Grant Applications. A total of fifteen applications were presented for review.

#### Recommendations

The Finance Committee is recommending approval of the hotel/motel tax grants as outlined below:

Arthritis Foundation Classic Auto Show - cost of City services and stage rental, not to exceed \$10,000

Club Ohio Soccer - Nike Challenge Cup & Fall Classic Tournament – cost of City services and specifically outlined costs, not to exceed \$13,000

Dublin AM Rotary - Blarney Bash - cost of City services, not to exceed \$10,000

Dublin Arts Council (DAC) – Seed money, not to exceed \$25,000, for costs related to the BREAD! Festival and work with staff on waiver of necessary City services similar to other DAC events

Dublin Coffman High School Interact Club - Drive-In - Costs to purchase an outdoor movie screen for drive-in charity fundraisers, not to exceed \$2,500

Dublin Jerome High School Homecoming Parade – cost of City services, not to exceed \$1,112

Dublin Scioto High School Lacrosse Boosters – cost of City services for the Ohio Middle School Tournament, not to exceed \$7,000

 Dublin Soccer League – cost of City services and other specifically outlined costs for the Dublin Charity Cup, not to exceed \$31,977 Hotel/Motel Tax Grant Recommendations December 3, 2015 Page 2 of 2

Dublin United Soccer Club - cost of City services for the Champions Cup Soccer Tournament, not to exceed \$6,000 with the stipulation that the Soccer Club must work with the Dublin Convention and Visitors Bureau (DCVB) to set up room blocks at Dublin hotels.

Dublin Youth Athletics (DYA) – cost of City services for the Wayne Williams Memorial Baseball Tournament, not to exceed \$19,500

Historic Dublin Business Association - costs related to the 2016 Community Engagement Campaign, not to exceed \$25,000 with the stipulation that some of the grant funds must be used for website improvements.

Kiwanis Club of Dublin – cost of City services for the Frog Jump, not to exceed \$5,000

National Intercollegiate Flying Association (NIFA) – costs for facilities rentals, trophies and an awards banquet for the 2016 SAFECON event, not to exceed \$10,000

World Archery of Ohio – costs of field rental, EMS support, permits, and field lining for United States Archery Team (USAT) qualifying event, not to exceed \$22,280

The Finance Committee is recommending disapproval of the following:

Down Syndrome Association of Central Ohio – request for \$5,300 for the Run for Down Syndrome 5K

Total budgeted in 2015 for hotel/motel tax grants: \$200,000

Total recommended for approval by the Finance Committee: \$188,369



Ms. Elizabeth Martin

Arthritis Foundation: Classic Auto Show & Cruise-In

Sent via email: emartin@arthritis.org

Re:

Hotel/Motel Tax Grant Proposal

Dear Ms. Martin:

**Taxation** 

5200 Emerald Parkway

Phone 614-410-4460

Dublin, Ohio 43017

www.dublintax.com

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

## Cost of City services & stage rental not to exceed \$10,000

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/ credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

If you would like to be heard by the entire Council, please contact Ms. Clarke by 5:00 p.m. on Thursday, December 3, to be placed on the agenda for Monday, December 7, 2015.

If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Ms. Missy Grether

Club Ohio Soccer: Nike Challenge Cup/Fall Classic

Sent via email: kdgreth@aol.com

Re: Hotel/Motel Tax Grant Proposal

Dear Ms. Grether:

**Taxation** 

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

## Cost of City services and rentals for the Nike Challenge Cup and Fall Classic tournaments not to exceed \$13,000

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Mr. Raj Hora

Dublin AM Rotary: Blarney Bash

Sent via email: cindygroeniger@gmail.com

Re:

**Taxation** 

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com

Hotel/Motel Tax Grant Proposal

Dear Mr. Hora:

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

### Cost of City services not to exceed \$10,000

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Mr. David Guion

Dublin Arts Council (DAC): Bread! Festival

Sent via email: guion@dublinarts.org

Re: Hotel/Motel Tax Grant Proposal

Dear Mr. Guion:

**Taxation** 

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

Seed money for artist, consultant and professional expenses, not to exceed \$25,000 and to work with staff to waive City fees similar to other DAC events

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Mr. William Hetherington

Dublin Coffman H.S.: Interact Club Drive-In Charity Fundraiser

Sent via email: 17hetherington\_william@dublinstudents.net

Re: Hotel/Motel Tax Grant Proposal

Dear Mr. Hetherington:

**Taxation** 

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

Purchase a movie screen for the drive-in charity fundraisers, not to exceed \$2,500

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Ms. Diane Murphy

Dublin Jerome H.S.: Homecoming Parade

Sent via email: murphy\_diane@dublinschools.net

Re:

**Taxation** 

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com

Hotel/Motel Tax Grant Proposal

Dear Ms. Murphy:

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

### Cost of City services not to exceed \$1,112

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Mr. Clay Rose

Kiwanis Club of Dublin: Frog Jump

Sent via email: clay.rose@reacpa.com

Re:

Hotel/Motel Tax Grant Proposal

Dear Mr. Rose:

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

#### Cost of City services not to exceed \$5,000

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,

Bryan Thurman Tax Manager

Taxation

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com



Ms. Sue Hutras

Dublin Scioto H.S. Lacrosse Boosters: Ohio Middle School Tournament

Sent via email: suehutras2@gmail.com

Re: Hotel/Motel Tax Grant Proposal

Dear Ms. Hutras:

**Taxation** 

5200 Emerald Parkway

Phone 614-410-4460

Dublin, Ohio 43017

www.dublintax.com

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

#### Cost of City services not to exceed \$7,000

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks /credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Mr. John Muir

Dublin Soccer League: Dublin Charity Cup

Sent via email: office@dublinsoccer.net

Re:

Hotel/Motel Tax Grant Proposal

Dear Mr. Muir:

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

Cost of City services, website updates & development, tournament invitation postcard and email blasts, rentals, new goals & nets and other miscellaneous materials, not to exceed \$31,977

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,

Bryan Thurmar Tax Manager

Taxation

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com



Mr. Jim Link

Dublin Youth Athletics: Wayne Williams Memorial Tournament

Sent via email: <a href="mailto:dublinyouthathletics@gmail.com">dublinyouthathletics@gmail.com</a>

Re: Hotel/Motel Tax Grant Proposal

Dear Mr. Link:

Taxation

5200 Emerald Parkway

Phone 614-410-4460

Dublin, Ohio 43017

www.dublintax.com

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

#### Cost of City services not to exceed \$19,500

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Ms. Brenda Kocak

HDBA: Engagement Campaign

Sent via email: brenda@modernmalespas.com

Re: Hotel/Motel Tax Grant Proposal

Dear Ms. Kocak:

**Taxation** 

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

# Event marketing and an updated website, not to exceed \$25,000

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Mr. Richard Smith NIFA: SAFECON

Sent via email: rgsiii@nifa.aero

Re:

Hotel/Motel Tax Grant Proposal

Dear Mr. Smith:

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

Costs of facility rentals, trophies, plaques, awards certificates, and the awards banquet, not to exceed \$10,000

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,

Bryan Thurman Tax Manager

Taxation

5200 Emerald Parkway Dublin, Ohio 43017

Phone 614-410-4460

www.dublintax.com



Mr. Christopher Worthen

World Archery of Ohio: International Archery Competition

Sent via email: c.worthen09@gmail.com

Re:

Taxation

5200 Emerald Parkway

Phone 614-410-4460

Dublin, Ohio 43017

www.dublintax.com

Hotel/Motel Tax Grant Proposal

Dear Mr. Worthen:

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

# Field rental, EMS support, tent & trailer permits and field lining, not to exceed \$22,280

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

If you would like to be heard by the entire Council, please contact Ms. Clarke by 5:00 p.m. on Thursday, December 3, to be placed on the agenda for Monday, December 7, 2015.

If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Mr. Chuck Stephens

Dublin United Soccer Club: United Champions Cup Soccer Tournament

Sent via email: joewillst@msn.com

Re:

Taxation

5200 Emerald Parkway Dublin, Ohio 43017 Phone 614-410-4460

www.dublintax.com

Hotel/Motel Tax Grant Proposal

Dear Mr. Stephens:

The Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax funding. The recommendation that will be presented to Council on Monday, December 7, 2015 is:

Cost of City services not to exceed \$6,000 with the stipulation that you will work with the Dublin Convention and Visitors Bureau (DCVB) to set up room blocks at Dublin hotels

This grant is contingent upon the following:

- All organizational programs will include "City of Dublin" recognition,
- Invoices with copies of checks/credit card payments verifying expenditures must be submitted to the Director of Taxation for payment, and
- A follow-up report must be filed within 30 days following the completion of the event.

If you are willing to accept the recommendation as stated above, you need do nothing further. Notification of Council's decision will be sent to you following the December 7, 2015 Dublin City Council meeting. Should you desire to attend the Council meeting please call Anne Clarke, Clerk of Council, at (614) 410-4400, for information as to the projected time of this agenda item.

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If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,



Ms. Kari Jones Down Syndrome Association of Central Ohio

Sent via email: kjones@dsaco.net

Re: Hotel/Motel Tax Grant Proposal

Dear Ms. Jones:

Taxation

5200 Emerald Parkway

Phone 614-410-4460

www.dublintax.com

Dublin, Ohio 43017

As you are aware, the Finance Committee of Dublin City Council has reviewed your grant application for 2016 hotel/motel tax grant funding. While your organization provides a much needed service that benefits many, it is the Committee's recommendation to disapprove your request for the reasons discussed at the Finance Committee meeting.

On December 7, 2015 Dublin City Council will be presented with the Finance Committee's recommendation. If you would like to be heard by the entire Council, please contact Anne Clarke, Clerk of Council, at (614) 410-4400 by 5:00 p.m., December 3, 2015 so you can be put on the agenda for Monday, December 7, 2015.

If you have any questions, please contact me at (614) 410-4432 or bthurman@dublin.oh.us.

Sincerely,